

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 24 July 1953

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FROM : Deputy Director of Training (General)

SUBJECT: TRG Weekly Summary Report

1. Appropriate staff representatives of the Office of Training reviewed during the week the Jackson Committee Report of 30 June 1953 with respect to its training recommendations. This Report laid stress on improving training programs for those entering into the field of national security affairs so as to provide not only greater technical competence and language and area knowledge but also a broader understanding of the significance of their own assignments. In addition, the Report called for the strengthening of the concept of career service so that well motivated personnel having received specialized training and experience, can be retained in government service. By means of the Junior Officer Training Program and the development of area programs, the Office of Training will be able to support more fully the Agency Career Service Program and to improve other programs in the field of national security affairs designed to broaden and strengthen the career service concept. ✓

2. During the week representatives of the Office of Training assisted in the briefing of General Graves B. Erskine, Special Assistant to the Secretary of Defense, Special Operations. This briefing included a presentation on the overall charter, mission, functions and organization of CIA, as well as the efforts put forth by the Office of Training to meet Agency requirements in the fields of career service training. ✓

3. Trainees of the Basic Intelligence Course for DD/I personnel heard lectures from Dr. Allan Evans, Director of the Office of Intelligence Research, Department of State, Dr. Horace Craig, Psychological Strategy Board, and Commander Richard Niles, Briefing Officer, Joint Staff, Department of Defense. ✓

4. At the request of the Training Liaison Officer, ORR, the Reading Improvement Laboratory of the Office of Training will conduct a screening program for representatives of the ORR reading panel. This program will be two-fold in that it will test the reading speed and capabilities of all members of the reading panel and will recommend to ORR that certain of those on the panel who do not come up to required speed tests will receive additional training. ✓

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5. In compliance with a request from the Logistics Office, ~~Services Division~~ DD/A, the Language Training Branch supplied to that office 196 tapes in Basic Spanish and Basic Portuguese and 4 texts books in Spanish. These materials are to be sent to the field for field training purposes.



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7. The Indoctrination Program held on 23 July 1953 in the CIA Orientation room totaled 75 persons. Of this number six were from the Targets Staff and three from the Estimates Staff of the Directorate of Intelligence, USAF.



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cc: TRG Staff and Division Chiefs

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